

EL PASO PROGRAM GUIDELINES
EL PASO PUBLIC ART COMMISSION

1. PURPOSE

The purpose of these guidelines is to establish a process for the selection, purchase, commission, placement, and maintenance of works of art via the expenditure of the monies generated through Ordinance 15073, as amended, generally referred to as the El Paso Public Art Commission (the "Arts Commission") Ordinance (the "Ordinance"), adopted by City Council on April 9, 2002. This Ordinance is understood to apply to only those projects which received approved funding after the effective date. These guidelines shall not be understood to apply to donated works of art, as those instances shall be covered by a separate donations policy.

2. INTENT

It is the stated intent of the Ordinance to direct the inclusion of works of art in City construction projects in order to expand the experience of citizens of El Paso with visual art and to enable them to understand better their communities and their individual lives. By encouraging artists capable of creating works of art in public places, the Public Arts Commission's programs shall strive to stimulate the vitality and economy of the City and enhance El Paso's standing as a regional leader in the arts. Thus, it is the goal of the Art Commission to expend the two percent funds on works of art and art projects of redeeming quality, which advance public understanding of visual art and enhance the aesthetic quality of public places. This goal shall be realized through the following:

- The commissioning of artists and works of art of the highest quality, which represent an expression of our time, contribute to a sense of the City's identity, and entail some measure of public significance;
 - The nurturing of the artistic vitality of the City of El Paso through the encouragement of local artistic endeavors;
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- The encouragement of public dialogue which increases public understanding and appreciation of visual art, through appropriate public education forums and programs;
 - The encouragement of public interaction with public places, areas which provide for public ownership and accessibility, via the placement of works of art;
 - The commission of a broad range of works of art, reflective of the overall diversity of currents works in the field of visual art;
 - The commission of works of art varying in style, scale, medium, form and intent representative of the local, regional, national, and international arts communities;

- The encouragement of artists to reach creative solutions to the aesthetic problems they have been employed to solve ;
- The broad distribution of commissions among artists;
- The broad geographic distribution of works of art in the City of El Paso;
- The encouragement of true collaborative efforts between artists and architects, engineers, landscape architects, restorers, and project consultants.

3. DEFINITIONS

- “ARTS COMMISSION” - The El Paso Public Arts Commission, as appointed by the City Council
- “ARTS IN PUBLIC PLACES PANEL” - A standing committee appointed by the Arts Commission, responsible for advising the Commission on matters relating to the implementation of the Ordinance.
- “ARTIST” – A practitioner in the visual arts generally recognized by critics and peers as a professional possessing serious intent and ability who is not a member of the Project Consultant’s firm or employed thereby.
- “VISUAL ARTS PROFESSIONAL” – An artist, arts educator, art critic, arts administrator, arts dealer, designer, art historian, curator, fine arts collector, architect, urban planner, or landscape architect who is well respected in his/her field, knowledgeable with regards to contemporary visual art, and willing to participate effectively in a panel process without conflict of interest.
- “WORKS OF ART or ARTWORK” - All forms of original creations of visual art which may be portable as well as permanent. To include but not limited to:
 - Paintings of all media, including both portable and permanently affixed works such as frescoes and murals;
 - Sculpture of any form and in any material or combination of materials. To include statues, monuments, fountains, arches, or other structures intended for ornamentation or commemoration. Also included are reliefs, mobiles, kinetic, electronic, and neon sculptures;
 - Other works of visual art, such as inscriptions, stained glass, fiber works, carvings, mosaics, photographs, drawings, collages, textile works, and utilitarian in clay, fiber, wood, metal, glass, stone, plastic and other materials;
 - Artist-designed landscapes and earthworks, including the artistic placement of natural materials or other functional art objects.

The following shall not constitute "Works of Art" or "Artwork" pursuant to this provision:

- Works in progress.
- Works not recommended by the Commission.
- Works not contemplated by the Master Plan.
- "PROJECT CONSULTANT" - Any firm, individual, joint venture or team of firms or individuals with which the City contracts, as selected by the Council, for design consulting services related to construction projects.
- "CONSTRUCTION PROJECT" - Any capital project paid for wholly or in part by the City of El Paso to construct or remodel any building, decorative or commemorative structure, park, or parking facility or any portion thereof.
- "CAPITAL IMPROVEMENT PROGRAM (CIP):" - All projects financed by general obligation bonds, revenue bonds, and certificates of obligation of the City, except for capital acquisitions and the Plaza Theatre Project.

The Art in Public Places Ordinance extends to construction and remodeling projects planned through the City of El Paso's capital improvement program (CIP) as well as those planned at the departmental level. CIP projects shall be funded for purposes of this program through general obligation bonds, revenue bonds or certificates of obligation; provided, however, that the following bond proceeds shall not be subject to funding for the CIP:

- Refunding of current obligations.
- Water and Sewer Revenue Bonds, which have limits on the use of the proceeds for the water and sewer system.
- Airport Bonds, which are related to revenues from Airport operations.
- Other revenue bonds, which may have the proceeds limited by law to the use of the funds.
- "COORDINATOR" - The staff person hired by the Director of the Arts and Culture to coordinate and facilitate the implementation of the Department Ordinance as adopted by the City Council of the City of El Paso.
- "CONSTRUCTION COST" - As defined in the Ordinance to mean the total funding available for the project, whether funded by general obligation bonds, revenue bonds, or certificates of obligation, but shall not include capital acquisitions or the Plaza Theatre Project; provided, however, that if the bond election ordinance, the bond ordinance authorizing revenue bonds, other appropriate laws or regulations, or an official interpretation by another governmental entity regarding allowable uses for funds which it is providing for the project precludes art as an expenditure of funds, the amount of funds so restricted shall be excluded from the total funding available in calculating the amount to be committed to works of art, and provided, further that

those projects for which bonds have been approved prior to the effective date of this ordinance shall not be subject to the provisions hereof, regardless of whether such projects include a component for public art.

- “MANAGING DEPARTMENT” – The Arts and Culture Department of the City.
- “PROJECT MANAGER” – The City staff person charged with the responsibility for the implementation of the design and/or construction of the City of El Paso-owned facility, which meets the definition provided hereinabove for an eligible project.

4. APPROPRIATION AND ALLOCATION OF FUNDS

The minimum amount to be appropriated for art shall be the total City-funded portion of the construction cost for the City Construction project, multiplied by 0.02 (2%).

For those projects which are only partially funded by the City of El Paso, the two percent (2%) assessment shall be based on the City’s portion of the original estimated construction cost. All City grant applications for federal, state, or county support of eligible construction projects shall include a request for funds for the purposes of the Program. Additionally, the City of El Paso shall actively seek to encourage its partners in all joint public/private ventures to participate in the Program.

Public Art Funds shall be established by the City of El Paso for the purposes of administering the Program. The funds contained in said accounts shall be used for the selection, acquisition, installation, and substantive structural repair and maintenance of art and art projects commissioned and/or purchased through the Program. One account for all general fund departments shall be established within the Arts and Culture Department. As provided in the Ordinance, the City Council shall appropriate the two percent monies to the proper Public Art Fund concurrently with the appropriation to fund the related City construction project. These Public Art Funds shall be maintained in accord with accepted governmental accounting procedures. All appropriations to and allocations from the various Public Art Funds shall occur in accord with any legal restrictions associated with the source of funds.

The Arts and Culture Department Director or his/her designee shall authorize all disbursements from the Public Art Funds following City Council approval for each project.

5. THE PUBLIC ARTS COMMISSION

The Public Arts Commission (“the Arts Commission”), with the Coordinator, shall make periodic reviews, at least annually, of all CIP projects and other City construction projects. This review shall occur during the City of El Paso’s biennial CIP process and annual operating budget process, for the purpose of making recommendations to the Financial Services Department regarding appropriations for works of art and art projects.

The Arts Commission shall recommend allocation of funds for artwork projects, subject to their legality of expenditure, according to source. Given the specific use limitation on a wide variety

of fund sources (general obligation bonds, revenue bonds, grants, operating budgets, etc.), eligibility of expenditure must be determined on a case-by-case basis in consultation with the appropriate City departments.

Additional responsibilities of the Arts Commission shall include, but shall not be limited to, the following:

- Conduct competitions and invite artists to participate in projects;
- Make recommendations to the Art in Public Places Panel regarding possible artist/artwork for each project;
- Make recommendations regarding appropriations for works of art and art projects to the City Council;
- Review, on a biennial basis, the artwork projects of the Art in Public Places Program as a reflection of the intent of the Ordinance and Program.

6. THE ART IN PUBLIC PLACES PANEL

The Art in Public Places Panel, appointed by the Arts Commission, shall have at least five (5) members and shall serve as a standing committee of the Arts Commission. The Art in Public Places Panel shall be comprised of at least two (2) representatives from the Arts Commission and others as the Commission might appoint. At a minimum, the Panel's membership shall include three (3) visual art professionals, two of whom shall be representatives from the design fields (architecture, landscape architecture, urban planning/design). Selection of the panelists shall reflect the ethnic, artistic, economic, and demographic diversity of the community. Panelists shall serve for no more than two (2) two-year term every six years, and terms of the panelists shall be staggered. The Director of the Arts and Culture Department or her designee shall serve ex-officio without vote. The Panel shall elect its own chair. New members of the Panel shall be appointed by the Arts Commission as vacancies occur. Each Panel member shall have one vote, with no member possessing the right of veto. If a consensus cannot be reached by the Panel within a reasonable amount of time, then a vote shall be taken with the majority carrying the decision.

The primary functions/responsibilities of the Art in Public Places Panel are as follows:

- Develop methods of selecting artists and commissioning works of art;
- Explore potential sites for Art in Public Places projects,
- Review proposed City construction projects for potential incorporation of artwork;
- Make written reports to the Arts Commission recommending selection of artists and commissioning works of art;

- Make recommendations to the Arts Commission regarding purchase of completed works of art;
- Make an annual review of the City's Public Art Collection for the purposes of a maintenance needs assessment and provide recommendations to Arts Commission.-

7. THE ART IN PUBLIC PLACES COORDINATOR

The Art in Public Places Coordinator shall be a member of the Arts and Culture Department's staff whose responsibilities shall include, but shall not be limited to, the following:

- Coordinate activities among the various City departments, the Arts Commission, the Art in Public Places Panel, and artists or others providing services under the program;
- Assist the Arts Commission in the promulgation of guidelines to implement the provisions of the Ordinance;
- Research the background of each eligible project, consulting with the user department, project consultant, project manager, and community representatives;
- Facilitate the selection of each project and subsequently serve as staff to the Art in Public Places Panel;
- Determine the overall budget for the selection of an artist and the commissioning of a work of art;
- Maintain a slide registry of artists interested in participating in the Program.

8. DEVELOPMENT OF AN ART IN PUBLIC PLACES PROJECT

Art in Public Places projects may occur in, at, or near City-owned public buildings, parks, and open spaces. These may be sites which are under development or existing sites where construction is complete. The Art in Public Places Panel, with the assistance of the Coordinator, shall on an ongoing basis actively explore potential sites for Art in Public Places projects. In this effort, the Panel shall seek the input of various City Departments as well as the community at large, to identify both future planned and existing sites. Once an Art in Public Places project is developed, information will be disseminated, as appropriate, through the media and mailings, well in advance of the selection process to provide artists adequate time to prepare any necessary submissions. For sites under development, it is preferable to involve the artist in the earliest phases of the design process to ensure a totally integrated solution. Therefore, at the earliest time possible, the Engineering Department shall inform the Director of the Arts and Culture Department and the Arts Commission of proposed or planned construction projects. This will allow the Art in Public Places Panel adequate time to review the project's potential for incorporation of artwork and to plan for an appropriate artwork project. Once a project is developed, the Art in Public Places Panel with the Director of the Arts and Culture Department

shall recommend to the Arts Commission, in the form of a written prospectus, the overall approach and selection process for each artwork project. This prospectus will strive for a solution that will allow for the artwork, whether purchased or commissioned, to be appropriate to the particular project site. This prospectus can provide for the direct purchase of an existing work (s) of art, the selection of an artist (s) to complete a specific work (s) of art, or the selection of an artist (s) to participate in a design team approach with the project consultant.

The Art in Public Places Coordinator shall research the background of each eligible project, consulting with the user department, project consultant, project manager, and community representatives. This information shall be recommended to the Art in Public Places Panel for finalization in the form of parameters regarding:

- Recommended format for participation of the artist in the construction project's design process and/or media.
- Recommended location (s) within the site. Siting of the artwork may be determined prior to the selection of an artist for the project.
- Maintenance assessment of the potential for vandalism and/or accidental damage at the project site.

The Art in Public Places Panel shall, with the assistance of the Coordinator, determine the method of artist selection to be used for each project. The method of artist selection employed and the determination as to how that method is to be implemented will depend upon the Panel's overall approach to each project and its commitment to fulfilling all aspects of the stated intent of the Art in Public Places Program.

- The Coordinator shall establish and maintain an open slide registry for all artists interested in being considered for commissions through the Art in Public Places Program. The Slide Registry shall serve as the primary resource in the competitive selection of artists/artworks.
- Open Entry Competition - Any artist is eligible to enter. The site and prospectus shall be appropriately advertised. Artists may be asked to submit slides of their past work, resumes, and letters of intent related to the specific project or specific proposals for the project under review.
- Limited Entry Competition – The Coordinator recommends to the Arts Commission a limited number of artists to participate in the selection process. The artists selected may be asked to submit slides of past work or proposals based on the project prospectus. The names of the artists invited to participate shall be publicly announced upon receipt of written acceptance of the invitation.
- Direct Selection of the Artist - An artist is invited to participate in the project and may be asked to develop a proposal for the project. If desired, a team of several artists may be assembled.

- Direct Purchase of an Existing Artwork – The Panel recommends to the Arts Commission that a completed work of art be purchased. No more than ten percent of the cost of the work may be paid to a dealer or agent.
- The Art in Public Places Panel shall then recommend to the Arts Commission, in the form of a written prospectus, the overall approach to the project including the method of artist selection. The Arts Commission shall subsequently review and approve the prospectus in an expedient manner (at the next full meeting of the Commission), so as to ensure the timely selection of an artist.

9. GUIDELINES FOR THE ART IN PUBLIC PLACES PANEL REVIEW PROCESS

For each Art in Public Places Project, the following guidelines shall be used by the Art in Public Places Panel:

- The artist/artwork for each project shall be recommended by the Art in Public Places Panel, based upon a list provided by the Coordinator or from sources developed by the Panel itself. The format for the project selection shall be submitted to and approved by the Arts Commission.
- Based upon the procedure for selection developed by the Panel, the Arts Commission shall issue written instructions to the Art in Public Places Panel detailing the Panel's duties and responsibilities relating to the project. These instructions shall outline the method by which the Panel is to make its selection as well as the technical and aesthetic criteria on which that selection is to be based. The Panel shall adhere to these written instructions and criteria in making its recommendation.
- The Coordinator shall advise the Panel of the overall budget for the selection of an artist and the commissioning of a work of art, at the first meeting of the Panel. This budget shall be recommended for approval to the Commission. This budget shall be based on the scope of the project and the proposed method of selection. Expenses related to the selection of an artist will be kept to a necessary minimum as required by each project. ~~The initial budget may be altered, as necessary, to accommodate unexpected conditions, subject to the approval of the City Council.~~
- The Art in Public Places Panel shall have the option of making no recommendation, if there is no proposal judged to be of sufficient merit. In such instances, the matter shall be referred back to the Arts Commission for resolution, which may include a new selection process or the abandonment of the project

10. CRITERIA FOR SELECTION OF ARTISTS AND/OR ARTWORK PROJECTS

The following criteria shall provide the basis for selection of artists and/or artwork projects:

- All Art in Public Places projects are open to any professional artist. Members of the Project Consultant's firm or anyone employed thereby, members of the Art in Public Places Panel, or employees of the City of El Paso shall be excluded from consideration.
- Artists shall be selected on the basis of the appropriateness of their proposal to the particular project and its probability of successful completion, as indicated by the merit of their past work. In the case of the design team approach, an artist's willingness to fully participate in a collaborative process shall also be considered criteria for selection. All Art in Public Places Projects are budgeted for a pre-determined amount.
- In making its selection, the Art in Public Places Panel shall bear in mind the purpose of the Art in Public Places Program, always aiming to achieve the highest aesthetic quality.
- The Art in Public Places Panel shall, in making its selection, give due consideration to the appropriateness of the proposed design on terms of its scale, form, content and design with respect to its immediate and general, social and physical environment.
- The Art in Public Places Panel shall also give due consideration to the proposed design, its materials and construction for questions of durability, maintenance, public access, appropriateness, safety, and security.
- The aforementioned criteria are the minimum aesthetic criteria on which the Art in Public Places Panel shall base its selection. Other criteria may be established by the Arts Commission, as dictated by a project's particular requirements. Any additional criteria shall be outlined in the Panel's written instructions.

11. REVIEW OF THE PANEL'S SELECTION

The Art in Public Places Panel's recommendation shall be transmitted to the Arts Commission in the form of a written report. The preparation of this report shall be facilitated by the Art in Public Places Coordinator. In reviewing the Panel's recommendation, the Arts Commission shall take into account the Art in Public Places Program's goal of developing a diverse collection, its commitment to the jury process and the role of the Commission as a bridge between the arts community and the City of El Paso. These considerations should outweigh individual aesthetic preferences on the Arts Commission's review of the Panel's selection.

It is the initial responsibility of the Art in Public Places Panel to recommend the placement of works of art and art projects. The Arts Commission shall review the Panel's recommendation to determine if the process for selection was properly implemented, if the Panel responded appropriately to the project's prospectus, and if the recommendation satisfies the intent of the project. If the Arts Commission determines that the procedure for selection was improperly

implemented, the Commission shall have several options including returning the matter to the Panel for clarification, requesting that the Panel recommend a different artist or develop a new program .

Prior to the Panel's recommendation being forwarded to the Arts Commission, the Engineering Department and Arts and Culture Department shall be requested to view the proposal for technical feasibility and maintenance expenses. In cases where legitimate problems are demonstrated to the satisfaction of the Arts Commission, the Art in Public Places Panel may be reconvened to select an alternate work.

Once the selection by the Art in Public Places Panel is complete, it will be recommended to the Arts Commission for a formal vote.

The Arts Commission shall review the recommendation of the Panel on the basis of procedural matters, to ensure that the prospectus, as approved by the Commission, was appropriately responded to through the selection process. In the event that the Commission has questions regarding the selections process, those questions may be referred, in writing, back to the Panel for clarification.

The Arts Commission's recommendation shall be forwarded to the City Council, in the form of a proposed contract for the purchase or commission of a work of art.

In the instance that the Arts Commission's recommendation is disapproved, the matter shall be returned to the Arts Commission for further review.

12. PROJECT IMPLEMENTATION AND DOCUMENTATION

Upon approval of the Arts Commission recommendation by the City Council, the City of El Paso shall contract with the artist (s) for services or for purchase and installation of a specific artwork. In general, Art in Public Places Project contracts shall require the artist(s) to produce, deliver, and install a work of art for a guaranteed maximum cost and by a predetermined time which is in keeping with the construction project schedule. Depending on the nature of the project, performance by the artist may be contractually ensured through phased payment for work completed and/or professional liability coverage. The Coordinator shall work with the artist to determine the appropriate budget with the artist to ensure that all necessary costs are met. In addition, the artist may be asked to make a public presentation at an appropriate time and in an appropriate forum in the community where the work is to be sited.

Prior to the construction of a work of art, the artist(s) must obtain approval of the final design by both the Art in Public Places Panel and the Arts Commission. In the case of an artist who was contracted with the City of El Paso to produce a specific work of art, approval of the design prior to the execution of that contract shall be considered sufficient. If however, the design changes substantially from that which was initially approved, the artist must return to the Panel for subsequent review. The Art in Public Places Panel and Coordinator shall have full authority to determine what constitutes a substantive change in design.

In the case of a design team approach, it shall be the primary responsibility of the artist and the Project Consultant to collaborate on the design of the artwork and its relationship with the site. The artist shall be required to bring the design in its formative stages, back to the Art in Public Places Panel for review. This review shall appropriately parallel the Consultant's presentations of schematic, design development, and construction documents to the Engineering Department and the Arts and Culture Department. The stage at which final approval of the design occurs will vary from project to project, and shall be specifically set out in the artist's contract with the City of El Paso.

All Project Consultants expressing interest in an eligible construction or renovation project shall be advised of the Art in Public Places Program requirements and guidelines. The Consultant selected and appropriate City representatives shall work closely with the Coordinator in the development of the artwork project and with the jury in the selection of the artist/artwork. The Consultant shall incorporate the requirements of the work of art into the construction documents, including time of delivery and installation.

On-site activity in connection with the installation of artwork shall be handled by the artist, the Art in Public Places Coordinator and the Engineering Department representative.

The Art in Public Places Coordinator shall function as a liaison between the artist and the various City Departments involved in the completion of each artwork project. In instances where construction matters cannot be resolved between the artist and the Consultant, the Director of the Arts and Culture Department shall have final authority.

The Coordinator shall establish and maintain appropriate records on each project, which shall include the contract with the artist, records of the Panel's and Commission's actions, interdepartmental communications, all billings made in connection with the project and all correspondence related to the project. In addition, the Coordinator shall maintain records particular to the project to ensure adequate standards of documentation, registration, care, and installation of the artwork.

13. MAINTENANCE OF WORKS OF ART

The Art in Public Places Panel shall make an annual review of the City's Public Art Collection for the purposes of a maintenance and restoration needs assessment. The Panel, through the Arts Commission, shall communicate those needs and the appropriate actions required to meet those needs to the Engineering Department and the Arts and Culture Department.

The works of art acquired through the Art in Public Places Ordinance become the property of the City of El Paso and are held in trust by the City. Therefore the expenses associated with the routine maintenance and operation of each artwork shall be incurred by the City and considered to be part of the routine maintenance of the facility. Routine maintenance shall be understood to include such things as the periodic cleaning of artwork and operational costs such as water in the case of a fountain. Any substantive repair of the work, such as structural repair, shall be

considered to be an expense of the related Public Art Fund. No maintenance or repair work shall be performed without the prior approval of the Director of the Arts and Culture Department. Additionally, no work of art shall be moved from the site for which it was selected, nor removed from display, without prior consultation with the Arts Commission and in conformance with legal restrictions regarding the source of funds for that work of art.

Insofar as is practical, in the event repair of the artwork is required and the artist has expertise to provide such repair, the City shall give the artist the opportunity to do that work for a reasonable fee. If the artist declines to perform the needed repairs for such a fee, the City may solicit bids from qualified conservators and award a contract in accordance with statutory requirements and the City's established procurement practices

14. COSTS ELIGIBLE FOR "TWO PERCENT" MONIES

All Art in Public Places contracts shall require the artist to design, produce, deliver and install a work of art for a guaranteed maximum cost. This cost may include the cost of the work itself and any associated costs which may be required by the City of El Paso or inherently related to the implementation of the project. Therefore the following costs are eligible expenditures for the 2% monies included in the total project commission:

- The work of art itself, including but not limited to:
 - Artist's design fee and pre-approved expenses;
 - Transportation of the work to the site;
 - Installation of the work.
- Identification plaques and labels;
- Frames, mats, mountings, anchorages, containments, pedestals, or materials necessary for the installation, location or security of the work of art;
- Legal costs directly related to the project (i.e., those associated with bond counsel or actual construction of the project).

In addition to the actual costs associated with the Art in Public Places Project commission, the 2% monies are by Ordinance to be used for the selection, acquisition, and capital maintenance costs of the works of art commissioned or purchased through the Art in Public Places Program. Therefore the following items are eligible expenditures of the 2% monies:

- The project specific costs of the Art in Public Places Program associated with the selection and acquisition of artwork;
- Jury honoraria expended for the purposes of selecting the artwork;

- Payment for artists invited to submit proposals for a project;
- Substantive structural repair and maintenance of the works of art commissioned through the Art in Public Places Program, if classified as capital expenditures.

15. COSTS INELIGIBLE FOR “TWO PERCENT” MONIES

- Services or utilities needed to routinely operate or maintain the artwork over time;
- Project Consultant’s fees;
- General administrative costs of the Art in Public Places Program, those which are not directly related to a specific project;
- Photographs of slides of the completed work for the purposes of routine documentation of the project;
- Permits or fees necessary for the installation of the work of art.

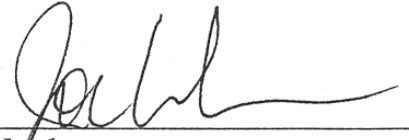
16. COSTS FOR WHICH ELIGIBILITY FOR “TWO PERCENT” MONIES WILL BE DETERMINED ON CASE-BY-CASE BASIS

- Directional elements such as super graphics, signage, or color coding except where these elements are integral parts of the original works of art;
- Art objects which are mass-produced of standard design such as playground equipment or fountains;
- Reproductions, by mechanical or other means, of original works of art, except in cases of film, video, photography, printmaking or other media arts;
- Decorative, ornamental, or functional elements, which are designed by the building consultant, as opposed to an artist commissioned for this purpose;
- Landscape architecture and landscape gardening except where these elements are designed by the artist and are an integral part of the work of art by the artist;
- Modifications in or improvements to building surfaces or structural elements of the building.

THESE GUIDELINES ARE SUBJECT TO AN ANNUAL REVIEW DATING FROM THE PASSAGE OF THE ORDINANCE.

PASSED AND APPROVED THIS 14TH DAY OF OCTOBER, 2003.

CITY OF EL PASO



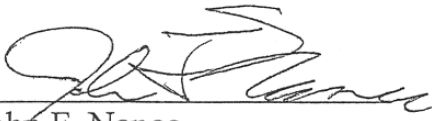
Joe Wardy
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ATTEST:



Richarda Duffy Momsen, City Clerk

APPROVED AS TO FORM:



John F. Nance
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APPROVED AS TO CONTENT:



Alejandrina Drew, Director
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